

Announcements:

Executive Committee: as we approach the **open meeting on November 17th**, please begin thinking of issues to raise. The department asks us to voice overarching concerns about the program. If you are unable to attend, you can email any of the co-chairs a statement to read for you. (Or, in the event of a lot of statements, we will summarize repeated concerns)

REVELS, DECEMBER 8TH (It's a month away, but it's something to look forward to!)

Discussion:

- Vote budget for Revels/Conference
 - For the fall, we have a budget of \$1040. The party at the beginning of the year cost roughly \$350, but we have a case of beer and some sodas/mixers left over. This leaves us with \$690. We need to decide how much we want to spend on Revels and how much we want to give to the conference. In the past, Revels has cost anywhere from \$500-700 (depending on year). However, we are hoping to cut costs by changing alcohol distributor. Also, last year, we gave approximately \$500 to conference.
- Monthly event (start with Lounge Decoration - attempt #3)
 - Unfortunately, the lounge decoration event keeps getting pushed due to scheduling (amongst co-chairs and department events). Attempt 3 to find a date.
- Course Assessment
 - Currently reviewing the Fall 2017 Course Evaluation Form
- Curriculum Committee
 - There have been some changes made to the first year exam.
 - 1. There was a decision to require faculty to meet with students before the portfolio exam.
 - 2. There was a decision to require the conference paper for students taking the exam this year.
 - 3. There was a decision to require a deeper focus on period coverage in the annotated bibliography and Review Essay
 - 4. There is a discussion about whether or not preparation for the exam should be a standardized part of the doc studies curricula.
- Exec Committee Meeting
 - Changes to Portfolio Exam

- We voted to make changes to the portfolio exam (the one's listed above by the Curriculum Committee).
- Incompletes
 - A discussion that requires first years to have all incompletes done by June 1 in order to turn in their exam in August. Meaning, the grade has to be put into the grade book by June 1st. It is at the professor's discretion when the paper is due to them in order to get the grade inputted by then.
 - Also, there was a discussion of making this applicable to the entire department.
- M.A. in Cultural Studies
 - We want to crowdsource the material needed to outline a proposal for the MA. We began discussing this last meeting, and there has been some general approval from faculty. Ideally, we will have enough to present at the open meeting on November 17th.
- DSC Participatory Budgeting
 - The Doctoral Students' Council has announced a new initiative to fund student-led projects and promote budgetary transparency within CUNY. The purpose of Participatory Budgeting is to invest in some long-term aspect of the infrastructure at the GC.
 - We think the ESA could apply to this grant (up to \$3,000) and re-design the space in the lounge to make it more attractive and apt for community building. We are seeking suggestions on what you think the space should/could look like and volunteers to work with us on the application, due Nov 30.
- Data Collection
 - Christina is going to be collecting data on how faculty and students identify themselves as scholars. This is an attempt to clean up the website for faculty, but we also hope to get an idea of the differences in what faculty are studying/identifying as vs students. Any ideas on how to get as many responses as possible are appreciated. Also, I'm sure Christina would appreciate any volunteers to help with the data collection.